

Board of Education
Lapeer County Intermediate School District

Minutes of the Organizational Meeting
July 15, 2020
Education and Technology Center, Room 137
690 N. Lake Pleasant Road
Attica, MI 48412

MEMBERS PRESENT: Lawrence Czapiewski, President
Paul Bowman, Vice-President
Cheryl Howell, Secretary
Lisa Novak, Treasurer

MEMBERS ABSENT: Rod Dewey, Trustee

STAFF PRESENT: Daniel Allen
Kendra Bostian
Dr. Dale Moore
Anthony Najor
Cheryl Porter
Ann Schwieman
Carrie Smith
Steven Zott

GUESTS PRESENT: None

I ROUTINE MATTERS

Call to Order

Steven A. Zott, Superintendent, called the meeting to order at 7:00 PM with the Pledge of Allegiance.

Approval of Minutes

Moved by Mr. Bowman, supported by Mr. Czapiewski, the Board of Education approve the Minutes of the Regular Meeting of June 17, 2020 as presented.
The motion carried unanimously by a roll call vote.

Approval of Agenda

Moved by Mr. Czapiewski, supported by Mrs. Howell, the Board of Education approve the Agenda as amended.
The motion carried unanimously by a roll call vote.

II PUBLIC PARTICIPATION

III ELECTION OF THE BOARD OFFICERS FOR THE 2020-21 SCHOOL YEAR

I move that nominations be waived closed and a unanimous vote be cast for the current officers to succeed in their current positions for the 2020-21 School Year.
The motion carried unanimously by a roll call vote.

Mrs. Novak	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay
Mrs. Howell	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay
Mr. Bowman	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay
Mr. Czapiewski	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay

IV BOARD DESIGNATIONS FOR THE 2020-21 SCHOOL YEAR

Moved by Mrs. Novak, supported by Mr. Bowman, the Board of Education approve the designations for the Lapeer County Intermediate School District for the 2020-21 school year as presented.

The motion carried unanimously by a roll call vote.

Mr. Bowman	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay
Mrs. Novak	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay
Mrs. Howell	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay
Mr. Czapiewski	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay

V SCHEDULE OF REGULAR MEETINGS FOR THE 2020-21 SCHOOL YEAR

Moved by Mrs. Novak, supported by Mr. Bowman, the Board of Education approve the 2020-21 Schedule of Meetings of the Lapeer County Intermediate School District Board of Education at the Lapeer County Intermediate School District Education and Technology Center, 690 North Lake Pleasant Road, Attica, Michigan, at 7:00 p.m. as presented.

The motion carried unanimously by a roll call vote.

Mr. Bowman	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay
Mrs. Howell	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay
Mrs. Novak	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay
Mr. Czapiewski	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay

VI FINANCE

Approval of Bills

Moved by Mrs. Novak, supported by Mr. Bowman, the Board of Education approve the Accounts Payable in the amount of \$881,997.43.

The motion carried unanimously by a roll call vote.

Mrs. Howell	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay
Mrs. Novak	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay
Mr. Bowman	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay
Mr. Czapiewski	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay

Treasurer's Report

Mrs. Novak, Treasurer, presented the Treasurer's Report.

VII CONSENT AGENDA

Moved by Mr. Bowman, supported by Mrs. Howell, the Board of Education approve the following items listed on the consent agenda:

The motion carried unanimously by a roll call vote.

A. Personnel

i. Resignations

1. Moved by _____, supported by _____, the Board of Education acknowledge the Superintendent's acceptance of the following resignations with regret and best wishes.
 - Jean Baber – Secretary for Special Education for the Center Program
 - Ramon Diaz – CTE Paraprofessional for Culinary Arts
 - Roslyn Owen – Barn Manager

ii. Posting Recommendation(s)

1. Moved by _____, supported by _____, the Board of Education approve the posting for the position of Information Systems Specialist.
2. Moved by _____, supported by _____, the Board of Education approve the posting for the position of Secretary for Special Education for the Center Program.
3. Moved by _____, supported by _____, the Board of Education approve the posting for the position of Secretary for Speech – Language Pathologist
4. Moved by _____, supported by _____, the Board of Education approve the posting for the position of CTE Paraprofessional.
5. Moved by _____, supported by _____, the Board of Education approve the posting for the position of Secretary for Adult and Community Education.

Mrs. Novak	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay
Mr. Bowman	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay
Mrs. Howell	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay
Mr. Czapiewski	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay

VIII BUSINESS

Moved by Mr. Bowman, supported by Mrs. Novak, Board of Education approve the contract with Sunbelt Staffing, LLC. for School Social Worker services as presented.

The motion carried unanimously by a roll call vote.

Mrs. Novak	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay
Mr. Bowman	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay
Mrs. Howell	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay
Mr. Czapiewski	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay

Moved by Mr. Bowman, supported by Mrs. Novak, the Board of Education approve the contract extension with Axiom Services, Inc. as presented, with a copy of the Custodial Service Contract to be attached to the official minutes of this meeting.

The motion carried unanimously by a roll call vote.

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Mr. Bowman	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay
Mrs. Howell	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay
Mrs. Novak	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay
Mr. Czapiewski	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay

Moved by Mrs. Novak, supported by Mrs. Howell, the Board of Education approve the settlement agreements with LISEA and LIESP re: the 2020-21 Special Education Calendar as presented, a copy of which to be attached to the Official Minutes of this meeting.

The motion carried unanimously by a roll call vote.

Mrs. Howell	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay
Mrs. Novak	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay
Mr. Bowman	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay
Mr. Czapiewski	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay

Moved by Mr. Bowman, supported by Mrs. Novak, the Board of Education approve the purchase of CPI Nonviolent Crisis Intervention blended learning seats, to be purchased from Crisis Prevention Institute for an amount not to exceed \$7590.00.

The motion carried unanimously by a roll call vote.

Mrs. Howell	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay
Mrs. Novak	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay
Mr. Bowman	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay
Mr. Czapiewski	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay

Moved by Mr. Bowman, supported by Mrs. Howell, the purchase the Xello College and Career Readiness Software package and provide it to the local district buildings housing students in grades Kindergarten-12 at a cost not to exceed \$28,850.25.

The motion carried unanimously by a roll call vote.

Mrs. Novak	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay
Mr. Bowman	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay
Mrs. Howell	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay
Mr. Czapiewski	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay

Moved by Mr. Bowman, supported by Mrs. Novak, the Board of Education approve the "Resolution of Support for the District's Preparedness and Response Plan for the 2020/2021 School Year" as presented.

The motion carried unanimously by a roll call vote.

Mr. Bowman	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay
Mrs. Howell	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay
Mrs. Novak	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay
Mr. Czapiewski	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay

IX POLICY

Moved by Mr. Bowman, supported by Mrs. Howell, the Board of Education approve the revisions to Policy 5540 as presented.

The motion carried unanimously by a roll call vote.

Mrs. Novak	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay
Mrs. Howell	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay
Mr. Bowman	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay
Mr. Czapiewski	<input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay

X PUBLIC PARTICIPATION

XI SUPERINTENDENT /ADMINISTRATIVE REPORTS

Mr. Zott, Superintendent, discussed the following items Special Education Center Program return to learn, Adult Education grant, grant for summer reading initiative, Windstream refund, MESSA discount, and the U of M Deep discounts.

Ms. Schwieman, Director of Administrative Services and Personnel, shared that there are interviews scheduled for July 16, 2020.

Mr. Allen, Director of Technology, spoke about Lapeer District Library will be joining the MISEN services. MISEN Board approved that no charges would be incurred for usage for the 2019-20 and 2020-21 school years. Damage done to fiber in St. Clair County has been repaired.

Mr. Najor, Assistant Principal, gave an update on the house.


Dr. Moore, Principal, spoke about the ice cream social being held for Top Seniors, the restart committee will be meeting for their 3rd and 4th meetings to continue creating a plan, the Cosmetology program is planning to resume and the 2020-21 CTE enrollment numbers.

The Board also discussed the Goal Setting discussion second part of August or the beginning of September.

XII OTHER

XIII ADJOURNMENT

President Czapiewski declared the meeting adjourned at 8:24 PM.


Lawrence P. Czapiewski, President


Cheryl Howell, Secretary



Since 1988

AXIUM SERVICES, INC

9385 State Road
Millington, MI 48746

P: 989-871-6780
F: 989-419-4200

Custodial Service Contract

690 N. Lake Pleasant Rd.
Lapeer, Mi 48412

This contract will allow *Axium Services, Inc* to provide custodial services to *Lapeer I.S.D.*. The scope of those services is described in the agreed upon specifications. Contract terms are as follows:

Contract Extension:

This contract will allow Axium Services Inc. to extend current Janitorial Contract. Commencing July 1st 2020 ending June 30 2023. (2), (1) year extension options available with both parties consent.

New Monthly Contract Price:	\$16,607.00 Year (1)
	\$16,833.00 Year (2)
	\$17,175.00 Year (3)

Contract State Date: 01 JULY 2020

Additional Services provided:

Add to the current contract Clorox Total 360 Disinfecting Strategy. Axium will supply all Chemicals, equipment, and labor to establish an effective disinfecting program. Program would consist of (3) days per week (2) hours per day disinfecting for a period of 26 weeks. (entire school should be completed)

Axium will be providing (4) daytime janitorial hours to perform the recommended CDC Sanitizing procedures. This person will be sanitizing the following areas multiply times per day. High Touch points, bathrooms, counter tops, quiet rooms, etc. following the CDC guidelines.



Since 1988

AXIUM SERVICES, INC

9385 State Road
Millington, MI 48746

P: 989-871-6780
F: 989-419-4200

Custodial Service Contract

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Billing invoices shall be submitted by the first day of the month in which services are rendered. Payment is due on the 15th of each month.

Either party, upon written notification to the other party, may terminate this agreement with a 60 day notice.

In the event of federal, state, or local legislation changes such as an increase in minimum wage or a sales tax on services, *Axiom Services* reserves the right to increase the monthly billing amount to reflect that change.

In the event of an unforeseen emergency (act of God) and holidays, *Axiom Services* does not adjust the monthly billing amount.

If at any time during the term of this contract, the contractor shall be obligated to perform services in any additional areas of the building, or if the type of services required becomes more difficult by virtue of changes made in the nature of space utilization, the contractor's compensation shall be increased/decreased by an amount to be agreed upon.

Should you require special services not covered by this agreement; we will bill for those services an amount to be agreed upon.

Axiom Services will provide employees, materials, supplies, and equipment that, in our judgment, are necessary to perform services. Consequently, we must be provided a secure storage area in which to store these supplies. Customer consumable products such as trash liners, toilet paper, hand soap, hand towels, etc, will be provided by *Lapeer I.S.D.*.

Axiom Services has an automated timekeeping system that requires the use of a telephone for clocking in and out. These calls are to a toll free number.

Axiom Services will maintain public liability and property damage insurance, as well as state workers compensation to cover all *Axiom* employees on your work site. A copy of this insurance certificate will be forwarded to *Lapeer I.S.D.* each year.

Axiom Services, Inc

Date



Since 1988

AXIUM

SERVICES, INC

9385 State Road
Millington, MI 48746

P: 989-871-6780
F: 989-419-4200

Lapeer I.S.D.

Date

Settlement Agreement REVISED

It is hereby agreed by and between the Lapeer County Intermediate School District ("District") and the Lapeer Intermediate Educational Support personnel Association ("LIESP") in full and final settlement of all matters pertaining to the establishment of work days and work hours for the period beginning July 1, 2020 through the end of the school year as follows:

Work Days

- July 1st – 10th: No School and No Staff
- ~~July 13th: 1st Day for Students~~ July 16th – 17th: No Staff
- July 20th & July 23rd – 24th: No Staff
- July 27th – August 7th: No School and No Staff
- August 24th – 28th: No School and No Staff
- August 24th: PD Day (All Staff)
- August 25th: Staff Orientation (8-9am) and PD Day (All Staff)
- September 4th & September 7th: No School and No Staff
- October 12th – 16th: No School and No Staff
- November 13th: PD Day (All Staff)
- November 23rd – 27th: No School and No Staff
- December 21st – January 1st: No School and No Staff
- January 15th: No School and No Staff
- January 18th: PD Day (No Aides)
- February 12th: PD Day (No Aides)
- February 15th – 19th: No School and No Staff
- March 29th – April 9th: No School and No Staff
- ~~April 30th & May 3rd – No School~~
- May ~~24th~~ 27th – June 4th: No School
- June 28th – June 30th: No School and No Staff

Work Hours

- Behavior Specialist Assistant: 7:30 a.m. – 3:15 p.m. with a 30-minute lunch
- Certified Occupational Therapist Assistant: Varies based on assignment
- Physical Therapist Assistant: Varies based on assignment
- Special Education Instructional Aides (part-time): Varies based on assignment
- Special Education Instructional Aides (full-time): 7:30 a.m. – 2:45 p.m. with a 30-minute lunch.

Total Number of Days:

- Work Days
 - Professional Assistants: 187
 - Special Education Instructional Aides (part-time): Varies based on assignment

○ Special Education Instructional Aides (full-time): 185

• Instructional Days: 187

Larry Czapiewski – Board President

Date: _____

Sarah Day – President LIESP

Date: _____

Settlement Agreement
REVISED

It is hereby agreed by and between the Lapeer County Intermediate School District ("District") and the Lapeer Intermediate Special Education Association ("LISEA") in full and final settlement of all matters pertaining to the establishment of work days and work hours for the period beginning July 1, 2020 through the end of the school year as follows:

Work Days

- July 1st – 10th: No School and No Staff
- ~~July 13th: 1st Day for Students~~
- July 27th – August 7th: No School and No Staff
- August 24th – 28th: No School and No Staff
- August 24th: PD Day (All Staff)
- August 25th: Staff Orientation (8-9am) and PD Day (All Staff)
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- February 12th: PD Day (No Aides)
- February 15th – 19th: No School and No Staff
- March 29th – April 9th: No School and No Staff
- ~~April 30th & May 3rd – No School~~
- May ~~24th~~27th – June 4th: No School
- June 28th – June 30th: No School and No Staff

Work Hours

- Classroom Teachers: 7:30 a.m. – 2:45 p.m. with a 30-minute lunch
- Itinerants: Varies based on assignment
- School Nurse: 7:30 a.m. – 2:45 p.m. with a 30-minute lunch.

Total Number of Days

- Work Days:

Article 10.2(A) of the LISEA Master Agreement states, "There will be 187 work days scheduled between July 1st and June 30th"; however, the parties have agreed that for the 2020-21 school year, there will be up to an additional 5 work days (i.e., April 30th, May 3rd, and May 24th – 26th) for LISEA members assigned to the center-based special education program that will result in the payment of extra compensation in accordance with Article 13.2(B) of the LISEA Master Agreement. Furthermore, the parties have agreed that in the event a LISEA member assigned to the center-based special education program is unable to work on 1 or more of the 5 additional work days, he/she will not be allowed to use sick days or personal business days on those days, will not receive extra compensation for those days, and will not be penalized for not working for evaluation purposes.

- Instructional Days: 187

Larry Czapiewski – Board President

Date: _____

 _____ Date: _____

Emily Wolanin – President LISEA

